

# How to Create a MyPaymentsPlus Account at Jones Middle School

\*JMS requires each parent to sign off on the beginning of the year documents by going to this site. If you do not have internet access, you can use your smartphone to do this, go to the public library, or use the Jones Middle School media center. We do not have print copies of these documents.

Go to [www.MyPaymentsPlus.com](http://www.MyPaymentsPlus.com) and Click Here:

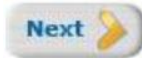


## Step 1: Add your student/patron to the account

1. Choose "Georgia," and then choose "Gwinnett County Schools."
2. Enter your **child's student ID number and last name exactly as the school has it on record.** Ex. "Smith Jr." "Smith IV" "Smith-Arnold"
3. Click "Add Student." If you wish to add another student, repeat step 1.

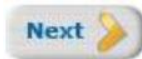
A screenshot of a web form titled "Select the State and Institution you wish to register with". It has two dropdown menus: "State:" with "Georgia (GA)" selected, and "District:" with "Gwinnett County Public Schools" selected.

4. Select:

A screenshot of a web form titled "Add a Student". It has two input fields: "Student's ID:" and "Student's Last Name:". Below the fields is a red "ATTENTION Gwinnett County Public Schools" message that says "Please contact your district for the student ID number. Thank you." and an "Add Student" button.

## Step 2: Create your profile

1. Enter your parent name, address, and phone number
2. Enter an active e-mail address.



3. Select:
4. Create your sign in. Passwords must be 7 to 20 letters or numbers (there must be at least 1 letter and 1 number).



1. Select

## Step 3: Confirm your profile

1. Verify your information. Click on the *Edit* link next to each section title to make changes.

Finish Registration

2. Select:

## Step 4: Your registration is complete

Continue to Sign In

1. Select:

2. Use the username/password you created in "Step 1"

A screenshot of a "Secure Sign In" form. It has two input fields: "Username:" and "Password:". To the right is a blue "Sign In" button and a link that says "Forget your username or password?".

Forget your username or password?

**\*If you have issues with your account, please select personal login information. Thank you.**

**as the local school does not have access to your**